

# STOW-ON-THE-WOLD NURSERY SCHOOL

## Admissions policy

### Statement of intent

It is our intention to make our nursery accessible to children and families from all sections of the local community.

### Aim

We aim to ensure that all sections of our community have access to the nursery through open, fair and clearly communicated procedures.

### Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of our nursery is widely advertised in places accessible to all sections of the community.
- We ensure that information about our nursery is accessible.
- We arrange our waiting list in birth order. In addition, our policy may consider the following:
  - the vicinity of the home to the nursery; and
  - siblings already attending Stow-on-the-Wold Primary School
- We take new intakes of children in September, January and April.
- Children may start at the nursery at 2.10 years of age, however, occasionally we take children at 2.6 years if it is a quieter year.
- We ask that children attend a minimum of two sessions a week as this helps them to settle quickly. In exceptional circumstances the manager may use her discretion and accept a child one session a week.
- We describe our nursery and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe our nursery and its practices in terms of how it treats each child and their family, having regard to their needs arising from their gender, special educational needs, disabilities, social background, religion, ethnicity or from English being a newly acquired additional language.
- We describe our nursery and its practices in terms of how it enables children and/or parents with disabilities to take part in the life of the nursery.
- We monitor the gender and ethnic background of children joining the group to ensure that our intake is representative of social diversity.
- We make our equal opportunities policy widely known.

This policy was adopted at a meeting of Stow-on-the-Wold Nursery

Held on (date) 17<sup>th</sup> Oct 2018

Signed on behalf of the Management Committee/Proprietor D Glazier

Role of signatory Chairperson